

BY-LAWS OF THE I-5 QUARTER MIDGET CLUB

ARTICLE I – PRINCIPAL OFFICE

The principal office for the transmission of business of this organization shall be the address of the President, or at any other location designated from time to time by the Board of Directors.

ARTICLE II – BOARD OF EXECUTIVE DIRECTORS

Section 1.

All business and affairs of the organization shall be managed by the board of Executive directors. Membership contact information, supplied by the member(s), shall be used at the discretion of the board of executive directors for club and business affairs only. The board of executive directors reserves the right to appoint any members as part of a committee or additional volunteer roles.

Section 2. Executive Directors:

The number of Executive directors shall be established at a minimum (5) five; consisting of; President, Vice President, Race Director, Secretary, and Treasurer. A special meeting shall be called for the purpose of filling any vacancy that may occur on the board. Each candidate seeking any position on the Executive Directors Board, must be a member in good standing. Each candidate seeking office must not be an officer in any other QMC club. The candidate declared the winner of an office must receive 51% or more of the votes cast.

Section 3. Compensation:

All Executive Directors of this organization shall donate their time and receive no direct compensation of any kind.

Section 4. Removal of Directors:

Any Executive Director may be removed from office at any time, for just cause, by a majority vote of the quorum of the general membership. All memberships, in good standing, are authorized two votes.

ARTICLE III – THE OFFICERS

Section 1. President:

The President shall serve as Chairman of all meetings of the organization in addition to any other duties which this office may require. Only members, in good standing, are authorized to be elected to hold this position.

Section 2. Vice President:

The Vice President shall serve as the chairman of all meetings in the absence of the President. The Vice President will assist the President in the non-racing Aspects of their office. The Vice President shall serve as any Executive Board Member in the absence of said member. The Vice President shall oversee the operations of the Concession stand and Tower Coordination. The Vice President shall supervise: social media, policies and procedures, event organization, and awards. Only members, in good standing, are authorized to be elected to hold this position.

Section 3. Race Director:

The Race Director shall know and enforce all the racing rules and regulations. The Race Director will assist the President in the racing aspects of their office. The Race Director will be the Novice Program Coordinator. The Race Director will oversee the operations of the flagger, the acting race director, tech coordinator, safety coordinator, and the tower coordinator. They shall inspect each car, drivers equipment, and engine (where applicable) prior to that car being signed in for a race season. The Race Director shall be sure that all participants in a race event comply with current USAC and I-5 QMC safety rules and regulations. The Race Director may be called upon during a race event to ascertain whether a car or driver is still in compliance with safety rules and regulations following a racing incident. Only members, in good standing, are authorized to be elected to hold this position.

Section 4. Secretary:

The Secretary shall prepare agendas and keep full and accurate minutes of all meetings. The minutes of the meetings shall be recorded and dispersed to all Executive Directors. The Secretary shall be available to all committees established by the Board of Directors as requested. The Secretary is responsible for maintaining a current list of active members, club assets, review/respond to email, and hold the Tower Computer. Only members, in good standing, are authorized to be elected to hold this position.

Section 5. Treasurer:

The Treasurer shall oversee all financial affairs of the organization. The Treasurer, with the assistance of the Secretary, will be directly responsible for collecting membership dues and any pit fees required. The Treasurer is responsible for overseeing all financial access keys. Only members, in good standing, are authorized to be elected to hold this position.

ARTICLE IV – MEMBERSHIP

Section 1. In General:

Application for membership in this organization shall be open to anyone. Annual I-5 QMC Registration will be required to be completed and returned to the executive board prior to each driver's first race.

Section 2. Membership Classifications:

General Member: A general membership is defined as a family who has completed registration, holds an annual USAC License affiliated with I-5 QMC, and has paid annual I-5 club dues. *Maximum two members per family membership.*

- Handler: A handler is defined as a General Member; each USAC family membership consists of up to two (2) handlers.
- Alternate Handler: Handlers without racers are required to be registered with a current USAC Family Membership. An alternate handler has the same access to the facility that general members have, and provides them with insurance coverage. There are no voting rights as an Alternate handler.

Section 3. Dues: All general members of this organization, including Executive Directors, shall pay annual dues in the amount of \$150.00 to keep their membership in good standing with I-5 QMC. This fee is in

addition to fees collected by USAC. Dues are required to be paid in full prior to the driver's first race. All incoming Novice driver's dues will be required to be paid in full prior to attending Rookie Training.

All race fees are required to be paid in full during race day registration, in order to complete driver registration.

*Winter blast will be considered part of the previous year's membership; however, will require an updated USAC license.

ARTICLE V. - VOTING RIGHTS

All general members are authorized to vote at any regular meeting or in person vote by exercised by Executive Directors. A quorum of the general membership shall be 51% of the eligible voting members. Only members in good standing will have voting privileges.

Section 1. Member Ballot Vote

Whenever a ballot vote is required, the ballot must be approved by the Executive Board prior to distribution to club members. One vote per Club Membership will be authorized.

Section 2. In Person Vote - Whenever an in-person vote is required, the Executive Board must agree to the terms of the vote prior to presenting to the members, each member present will be authorized to vote. (Maximum two votes per family membership)

Quorum:

(3) Three members of the Board of Directors shall constitute a quorum for the transaction of business of the organization at any regular or special meeting.

ARTICLE VI – NOTICE OF MEETINGS

Notice of the regular meetings shall be provided via social media or alternative contact method. Said notification shall be made or notice shall be posted at least (5) five days before the date of the meetings.

Section 1. Regular Meetings:

Regular meetings of the Board of Directors shall be held as needed at such time and place as designated by the President. Members in good standing, shall be authorized to attend.

Section 2. Special Meetings:

Special meetings of the members, for the general purpose whatever, may be called by the President, or by a majority of members of the board of directors, or by any members having the power to vote. All general members may vote. All members must be in good standing and may not be an officer of any other QMC club. Members of the organization can request the Executive board hold a special meeting to review an issue, complaint or concern. All Executive Directors must be notified of any special meeting.

Section 3. Annual Meeting

The annual meeting of the members shall be held during the Summer season, no later than the last race. At said meeting, the members shall nominate officers to be voted on by ballot and elected by the general membership before the completion of the current season.

ARTICLE VII – PROPERTY AND FUNDS

Section 1. Ownership:

All equipment donated to or purchased by this organization shall be used only for improvement of the property and services of this organization and venue. Upon dissolution, all assets of this organization and all proceeds shall be dissolved by dispersing to other USAC affiliated programs.

Section 2. Profits:

No profits or earnings of any kind will be distributed to the members of this organization. The Executive Directors reserve the right to authorize businesses to operate on Club premises; Club members hold the right to request board vendor authorization.

Section 3. Accounting:

All books are to be closed and audited at the conclusion of the season. The Treasurer will submit annual taxes.

Section 4. Use of I-5 QMC Name:

Any use of I-5 Quarter Midget Club's name and/or logo for charity, fund raising, promotional, or any other activity must be approved and acknowledged by the I-5 QMC Board of Directors.

ARTICLE VIII - Conduct:

Section 1. The USAC Rules and QMC General Rules will be followed at all I-5 QMC events.

*Executive Directors reserve the right to remove any general member, alternate handler, or patron from any I-5 QMC event.

Section 2. Conflict Resolution

Executive Directors will follow USAC guidelines and regulations.

Section 3. Removal of Members:

I-5 QMC follows USAC Code of Conduct procedures.

ARTICLE X – APPOINTED TRACK OFFICIALS

Section 1. General:

There shall be at each race or event by this organization a number of members who shall serve as track officials. These members shall be appointed by the Board of Directors.

Section 2. Power:

Each official shall have full authority to accomplish their respective job as defined in the general rules. Each track official shall be overseen by the Executive Race Director.

Section 3. Flagger:

The Flag Person shall be a member who is capable and willing to assume the responsibility of this position. They shall handle the flags in such a manner as to ensure a safe, fast, and continuous race and they still have the authority to stop the race or black flag any car in the event of a safety hazard. Improper starts and driving infractions will be the responsibilities of the Flag Person. The Flag Person will also control cars entering and exiting the track during practice, time trials, and races.

Section 4. Technical Director:

The Technical Committee shall consist of members who have the ability and are willing to assume the responsibility of this position, by appointment of the Executive Board. The Technical Committee will be

responsible for and have full authority to inspect, in any manner deemed necessary, to determine the legality of any car or engine.

Section 5. Safety Director (Pit Boss):

The Safety Director shall inspect every staged car before each race to ensure the following; brakes are functioning properly, steering wheel is properly secured, wrist restraints and seat belts are properly secured and tightened, chin strap of driver's helmet is secure, and audio check of raceciever.

Section 6. Race Director

The Race Director shall be sure that all participants in a race event comply with current USAC and I-5 QMC safety rules and regulations. The Race Director may be called upon during a race event to ascertain whether a car or driver is still in compliance with safety rules and regulations following a racing incident.

Section 7. Scale Shack Operator

The Scale Shack attendant shall ensure every car that comes off the track is pushed onto the scales and has all 4 tires placed entirely on the scale. The attendant will write down the weight reading on the scale shack form for the corresponding driver, the handler for the driver being weighed will initial the weight written down and then the car will be pushed out of the scale shack.

ARTICLE XI – AMENDMENTS

Section 1. Participation:

In order for a novice driver to receive a year end participation award, the driver must be a current member of I-5 QMC, have completed novice training, and participated in at least one race sponsored by the I-5 QMC or at the I-5 QMC track during the current season.

Section 2. End of Season Awards:

In order for a driver to be eligible for a year end awards, the driver must participate in at least 5 regular club points races sponsored by the I-5 QMC during the season, and must be a full member of the I-5 QMC.

ARTICLE XII – AMENDMENTS

Section 1. These by-laws may be amended, revised, or repealed in the following manner:

Said amendment(s), revision(s), or repeal shall first be presented to the Board of Directors. Said amendment(s), revision(s), or repeal shall then be discussed by the Board of Directors in a regular meeting and, after final discussion has been completed, the amendment(s), revision(s), or repeal shall then be placed on the table until the next regular meeting of the General Membership, be put to vote, and upon affirmative vote by (2/3) two-thirds of the General Membership, shall then be considered a part of these by-laws. If (2/3) two-thirds of the General Membership is not available after (2) two regular meeting attempts, the Board of Directors will then poll the General Membership by ballot.